



## SIR TOM FINNEY COMMUNITY HIGH SCHOOL

Ribbleton Hall Drive, Preston, PR2 6EE

Telephone No 01772 795749

Headteacher Mr Shaun Jukes PGCE, BPhil (special education)

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Facebook [www.facebook.com/sirtomfinneycommunityhigh](http://www.facebook.com/sirtomfinneycommunityhigh)

21 May 2018

The law changed on 25<sup>th</sup> May 2018 in relation to General Data Protection Regulations. The privacy notice on the school website [www.stfch.lancs.sch.uk](http://www.stfch.lancs.sch.uk) which is also on display in the staffroom and in the staff handbook has been updated. This is the declaration of consent notice that needs to be completed by all staff individually.

Please name, sign and return this document to Jen Jukes asap.

Thank you for your help in this matter.

School Business Manager/Data Protection Officer

I declare that I understand:

- **Sir Tom Finney Community High School** has a legal and legitimate interest to collect and process my personal data in order to meet statutory and contractual requirements.
- There may be significant consequences if I fail to provide the personal data required.
- **Sir Tom Finney Community High School** may share my data with the DfE, and subsequently the LA.
- **Sir Tom Finney Community High School** will not share my data to any other third parties without my consent, unless the law requires the school to do so.
- The nature and personal categories of this data, and where the personal data originates from, where my data is obtained from third parties.
- My data will be retained in line with **Sir Tom Finney Community High School's Records Management Policy**.
- My rights to the processing of my personal data.

Name of staff member: \_\_\_\_\_

Signature of staff member: \_\_\_\_\_

Date: \_\_\_\_\_