



MINUTES OF PUPIL, CURRICULUM AND STANDARDS COMMITTEE MEETING
TUESDAY 12th OCTOBER 2021 – 9:30am

IN ATTENDANCE/APOLOGIES

IN ATTENDANCE

Paul Main (Chair)
Dorothy Jones
Shaun Jukes
Paula Barlow
Maureen Rothwell
Rosemary Hurley
Debbie Rickard (Deputy Head)
John Cockerill (Assistant Head)
Simon Chester (minutes)

Ian Fazackerley sent apologies for his absence.

1. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

Agreed as a true record and no matters arising.

2. UPDATES FROM DEPUTY & ASSISTANT HEAD

2.1 DR handed out information about how we are going to re-establish where we were pre-Covid and talked through this.

2.2 DR stated that over the last 18 months teachers have been out of their comfort zone in term of having to teach subjects they would not usually teach. She added that she is now the senior DSL, with the Teaching, Learning & Curriculum role being passed to JC.

2.3 DR said there are 5 students for Governors to be aware of, who have all had early Annual Reviews, from which our SEND Case Manager from the Inclusion Service has agreed to additional funding for them.

2.4. DR stated that the main intervention taking place in school is ELSA, with another member of staff currently being trained. **A Governor asked** how we are evidence gathering for all the good work that is being done. SJ said that this will be shown through Annual Reviews, parental contact, attendance and the work that is coming back in. He added that all the ELSA sessions that take place are logged.

2.5 **A Governor suggested** there could be a couple of case studies to evidence the work that is going on. SJ said that he would make this an agenda item at the next committee meeting.

2.6 **A Governor asked** if there had been any feedback from the Heads of Department on the new responsibilities they have and how they are developing. SJ said that he would ask them to feed back at the next committee meeting.

2.7 **A Governor asked** what ‘adulthood’ would mean for our students. SJ explained that it is what they aspire to based on their EHCP outcomes and their level of ability.

2.8 DR said that the HLTAs have taken on more responsibilities and are working more across school now. **A Governor said** that it was important to celebrate HLTAs leading more and complimented DR on the information she provided stating it was very clear to understand.

2.9 JC handed out a document detailing the ‘The 7 Rs’ (see point 9) and talked through each of the points.

2.10 **A governor mentioned** that we have previously looked at moving to ASDAN. SJ commented that the current lower ability accreditation we use is likely to be gone in the next 12-18 months and will no longer be accredited so we will be looking at what else is available. JC added that we will look further into this and we will do what is best for the students.

2.11 JC stated that he has done a planning file scrutiny, which is a mixed bag and he is going to go through it with teaching staff on Thursday. SJ added that we had put certain things in place but have been put on hold due to the pandemic but now is the time for these to be re-established. **A Governor said** that it is good that JC is involving staff with looking to improve the planning files and that he can build on a positive culture within school as well as being able to give constructive criticism.

2.12 JC said that the Y Drive has become “messy” for teaching resources and said that the process of clearing it up will involve everyone. **A Governor asked** if we required any additional or new IT equipment. SJ stated that we are fine for now but we are constantly re-evaluating.

2.13 JC explained that WAGOLL (What A Good One Looks Like) is a point of praise that he would like to be used across school. **A Governor commented** that this was a very good idea and asked if this would involve both staff and students. JC said that it will and this would be done through staff meetings and the Student Council.

2.14 JC stated that in a recent Ofsted briefing he was told that schools who were rated as Good will not be inspected with 5 years of their last inspection, therefore it will be November 2022 at the earliest we will be inspected. SJ added that it is now very difficult to meet criteria for Outstanding due to every area having to be judged as Outstanding, not most as previous.

2.15 **A Governor asked** about some information being missing from certain curriculum areas of the website. SJ said he was aware of that and they would be updated in due course. JC added that he has done an audit of the website but it is not priority at the minute.

3. COMMITTEE TERMS OF REFERENCE AND MEMBERSHIP

3.1 SJ said that these are exactly the same as they were in October 2020 and it was agreed that they would remain as they were.

3.2 SJ said that he had prepared information regarding nominated Governors that he will discuss at the FGB meeting.

4. COVID 19 – GENERAL UPDATE

4.1 SJ stated that we have everything in place and that we are all up and running. The impact on school so far this term has been 3 positive cases that are not linked and they have all been students. He added that the biggest impact has been other illnesses.

4.2 **A Governor asked** what we would do when it gets cold with us having door and windows open for ventilation. SJ explained that we can close the windows; there are CO2 monitors in all rooms which will let us know if air quality is poor, then the windows will be opened until it drops sufficiently.

4.3 **A Governor asked** if the situation with low numbers of staff reporting regular LFTs had improved. SJ confirmed that it had and it was no longer a problem.

4.4 **A Governor asked** if there was a mandate for vaccinations. SJ stated that there were only 3 staff who were not vaccinated; 1 due to medical reason, 1 for personal reasons and 1 due to a fear of needles, but they have now booked vaccinations to take place. SJ added that flu vaccinations for staff are taking place on the 19.10.2021 and Covid vaccinations for students with consent are going to take place on 21.10.2021.

5. STUDENT NUMBERS/DISTRIBUTION/COMPLEXITY

5.1 SJ displayed data relating to the bandings of students in school over the last 4 years and talked through it.

5.2 **A Governor asked** which banding categories the students with mental health problems, that were discussed earlier in the meeting, were in. SJ confirmed they were usually in E3 but we have often requested additional funding for them.

5.3 **A Governor asked** if we can request the category of need to be changed. SJ said that this has to be done at the Annual Review.

5.4 **A Governor asked** what the overall school attendance was at the moment. SJ stated that it has dipped slightly below average due to the various illness that currently going around school.

6. SEN REPORT

6.1 SJ will email this out to Governors to read.

7. POLICY UPDATE – Child Protection and Safeguarding

7.1 SJ said that these have been done based on the policies from LCC and asked if Governors would accept. This was agreed.

8. CURRENT SCHOOL IMPROVEMENT PLAN MAIN OBJECTIVES - REMINDER

8.1 SJ displayed the most recent version. **A Governor asked** if hard copies of the most recent version could be kept in the school office. SJ said that he would give them to SC.

9. 2022-23 SIP – SEEKING A VIEW ON AN IDEA

9.1 SJ talked through a new idea for writing the School Improvement Plan, which DR & JC have already started implementing. This involves an idea he called '7 PillaRs for Improvement' (Recovery, Remind, Re-establish, Review, Respond, Re-invigorate, Re-invest).

10. SCHOOL TERM AND HOLIDAY PATTERNS

10.1 SJ stated that the holiday pattern is set by LCC and the SLT/staff have suggested having 2 INSET days at the start of the year, 2 at the end and 1 in the middle. Governors agreed to ratify dates for 2022/23.

11. KCSIE (KEEPING CHILDREN SAFE IN EDUCATION) – SEPT 2021 – SUMMARY

11.1 SJ handed out the summary to Governors.

12. REGISTER OF BUSINESS INTEREST – ANNUAL UPDATE

12.1 This was completed by all Governors present.

13. ANY OTHER BUSINESS

13.1 SJ stated that GB & PB will be visiting school on 18.10.21, MR & DJ on 20.10.21.

13.2 DJ added that she and SC will be doing the Health & Safety walk round on 09.11.21.

13.3 SJ asked if any Governors would be interested in attending the School Council meetings. RH will attend on 19.11.21 and DJ on 28.01.22

13.4 SJ said that there will be a Paralympian in school on 28.11.21 and invited Governors to attend.

**DATE OF NEXT MEETING – FULL GOVERNING BODY (LOCAL AUTHORITY) MEETING –
WEDNESDAY 3RD NOVEMBER AT 9:30AM**