



MINUTES OF FINANCE, PREMISES AND RESOURCES COMMITTEE MEETING
Tuesday 12th October 2021 – 11:30am

IN ATTENDANCE/APOLOGIES

IN ATTENDANCE

Dorothy Jones (Chair)
Shaun Jukes
Simon Chester
Laura Jolliffe
Jen Jukes (Finance update)

APOLOGIES

Gail Beaton

1. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING FOR FINANCE, PREMISES AND RESOURCES, CURRICULUM AND STANDARDS

The minutes were correct and agreed.

2. COMMITTEE TERMS OF REFERENCE AND MEMBERSHIP

No amendments to previous version.
Vacant role parent Governor to be filled.

3. FINANCE UPDATES (Appendices 15.1, 15.2)

3.1 JJu had distributed the monitoring reports prior to the meeting and asked the Governors for questions either prior, during or after the meeting.

3.2 Financial Monitoring Report showing balance carried forward increased by £41,349 mainly due to an increase in Government grants and income. Clawback liability has been suspended for another year however figures show that even if clawback was to be applied as per previous years no excess would be subject to clawback. Governors asked about the TA vacancies, energy costs, recovery premium and mass testing.

JJu gave an update on current vacancies and recruitment process. Energy costs are fixed until October 2022 and hopefully the current situation will have improved by then. Can test the market at any time prior to renewal but now is not an ideal time to be undergoing testing. Recovery premium has started to be received and will be reported on using the same reporting function as pupil premium. The income received from mass testing was for school testing on site prior to home testing being rolled out.

3.3 The School fund account has been audited by Julie Eccleston Accountants and shows a balance of £15076.03. Governors asked if there were any plans for this. JJu explained that this is used as cashflow for items not able to be purchased from the school budget (fuel for minibuses, amazon purchases and to support extra-curricular activities). The report of school fund end of year accounts will be submitted by JJu to the LA and the Charity Commission where applicable. Governors agreed to continue to use Julie Eccleston Accountants for future years.

4. PREMISES UPDATES – focus on upper floor expansion project

4.1 SJ gave an update on the upper floor expansion project and meetings held so far including the pre-start meeting also attended by Chair of Governors with an anticipated handover/end date for July/August 2022. Contractors are beginning works focusing initially on the site compound and access to the upper floor. Work inside the building is being managed by Site Staff and has thus far had little impact on the operation within school. A further meeting is planned for 14 October 2021 to discuss Mechanical and Electrical.

4.2 JJu gave an update on Energy and the ASC (Approved supply capacity) which will need to be addressed by LCC to ensure sufficient capacity for the electrical supply. This has been passed on to the project lead.

5. POLICY UPDATES – Pay, Charging and Remissions, Lettings

No changes – to be agreed at FGB meeting.

6. SEN REPORT

Statutory report also delivered to curriculum meeting. Gives a summary of school – good overview for Governors. SJ will share electronically.

7. CURRENT SCHOOL IMPROVEMENT PLAN (SIP) MAIN OBJECTIVES – reminder

Also delivered to curriculum meeting where a presentation from the Deputy and Assistant Head which in conjunction with recent appraisals supports the view for the 2022-23 SIP (see next agenda item)

8. 2022-23 SIP – seeking a view on an idea

RECOVERY, REMIND, RE-ESTABLISH, REVIEW, RESPOND, RE-INVIGORATE, RE-INVENT

The 2022-23 SIP will embrace the above long-term plan to follow the 7 pillaRs for improvement.

9. SCHOOL TERM AND HOLIDAY PATTERNS

Curriculum committee agreed proposed school term and holiday patterns. This will go to FGB for approval.

10. KCSIE (Keeping Children Safe in Education) Sept 2021 - Summary

A summary of the above was shared with all Governors.

11. REGISTER OF BUSINESS INTEREST – annual update

Completed.

12. ANY OTHER BUSINESS

Governor visits w/c 18/10/21 – GB, PB, MR
LJ would like to arrange a visit to FE next term
DJ/LJ still awaiting a date with Finance Manager to view reconciliation process.

13. DATE OF NEXT FGB MEETING – Tuesday 3rd November 2021

14. DATE OF NEXT COMMITTEE MEETING – Spring term 22nd February 2022 possibly return to joint committee meetings tba

15. APPENDICES

- 15.1 Financial Monitoring Report Summer Term 2021-22
- 15.2 Unofficial school fund audited account and return to LA