



SIR TOM FINNEY COMMUNITY HIGH SCHOOL

Ribbleton Hall Drive, Preston, PR2 6EE

Telephone No 01772 795749

Headteacher Mr Shaun Jukes PGCE, BPhil (special education)

Email mailmaster@stfch.lanes.sch.uk Website www.stfch.lanes.sch.uk

Facebook www.facebook.com/sirtomfinneycommunityhigh

MINUTES OF PUPIL, CURRICULUM AND STANDARDS COMMITTEE MEETING
TUESDAY 25TH FEBRUARY 2020 – 11:30am

1. IN ATTENDANCE/APOLOGIES

IN ATTENDANCE

Paul Main (Chair)

Dorothy Jones

Rosemary Hurley

Debbie Rickard

Simon Chester (minutes)

Shaun Jukes, Maureen Rothwell, Gail Beaton, Sharon Woolley and Ian Fazackerley sent apologies for their absences.

MINUTES OF PREVIOUS MEETING AND MATTERS ARISING

DR stated that SJ will email Governors with any matters arising.

2. ADMISSION / LEAVERS UPDATE

2.1 DR confirmed that all the KS3 places have been filled for September, with 23 in Year 7 and 1 starting in Year 9 and added that our numbers will increase, but the UPN will not change, due to some of our leavers having particularly high UPNs. The FE admissions will be decided at the next panel meeting.

2.2 DR stated that the new intake from Acorns are generally of low ability, which will impact on September planning. DR added that Governors are invited to attend the first September planning session which is due to take place on 12/03/2020 at 9.00am.

3 ONLINE SAFETY WEEK FEEDBACK

3.1 PM stated that it was a really good week, where students presented their work in an assembly on the Friday. DR added that the students took it very seriously.

3.2 DJ asked if our students are good with social media. DR said that they are very good, but they can fall out over it.

3.3 DR presented the minutes from the latest Online Safety meeting that GB attended.

4 CURRICULUM UPDATES – SUMMARY

4.1 DR presented reports on curriculum updates, including addressing the last Ofsted inspection.

4.2 DJ asked how information that had been learned from the lesson studies was being captured and what the impacts are. DR said that SC will email information

sheets from the studies to Governors. DJ asked for lesson study feedback. DR to forward with minutes of meeting.

- 4.3 DJ asked what evidence there was to support the work that subject leaders are doing. DR stated that each leader has completed an action plan which is updated. DR added that subject leaders are encouraged to observe lessons at other schools and fill out an evaluation sheet.
- 4.4 DJ requested that one subject lead could attend the next committee meeting to talk Governors through a 'deep dive'.
- 4.5 DR stated that the Inset day which took place on 14/02/2020 was very successful and PM added that it was a good opportunity for staff to talk to each other and discuss ideas.
- 4.6 DR presented The Engagement Model and explained that KF and CP will be looking to implement this in the Experiential and Semi Formal groups. DJ asked PM how the Experiential staff cope with so many different needs in the class. PM said that the lessons are very holistic and have a communication approach where they look at the five different areas of learning. DJ complimented PM on the job that he does in class.
- 4.7 DR read reports from the School Advisor visits in September and October 2019. DJ asked if our school advisor gives advice or just gathers information. DR stated that it is more coaching than advice.
- 4.8 DJ asked how the emphasis on PSHE in the FE department was going. DR said that some areas are going well and some are improving and added that there is a combination of groups doing the core offer and the vocational offer. DJ asked how students are responding to this. DR said that the feedback from staff has been positive.
- 4.9 DR read a report that LT had produced regarding the work the DWP has been doing over the last twelve months in the FE department with careers.

5 GOVERNOR VISITS - FEEDBACK

- 5.1 DR read a report from GB who had carried out a safeguarding visit and had had a meeting with BBi regarding safeguarding. DJ complimented GB on quality of the report and the information she provided.
- 5.2 DJ asked if the amount of reporting from staff has increased due to having more students. RH stated that CPOMS is a better way of reporting safeguarding incidents, but there has not necessarily been more reports.
- 5.3 DJ asked who was responsible for administering medication in school. DR stated that there is a medication policy and that a form needs to be filled in by parents/carers, the medication needs two members of staff to sign in and out and is locked in the medical room. PM added that he administers 12 different lots of medication at lunch time and that staff receive medication training annually.

6 DATES FOR DIARY

SJ will be emailing committee members with dates of upcoming events and meetings.

7 ANY OTHER BUSINESS

DJ stated that MR has been on a wellbeing course and she will email SJ to see who the best person is in school for her to meet with to discuss mental health and wellbeing.

DATE OF NEXT MEETING – Tuesday 5th May 2020, at 9.30am.

Appendices

Appendix 1 – Addressing OFSTED December 2019

Appendix 2 – Curriculum update February 2020 actions so far

Appendix 3 – Lesson Study Autumn term 2019 Feedback

Appendix 4 – Lesson Study 2018-2019 Feedback